



# 2024 Summer Conference MASTER EVENT SCRIPT

**August 25 – 28, 2024 | Sheraton Niagara Falls**

Note: This Master Event Script (MES) is a “living document” and will be regularly updated as conference plans are confirmed, and information is finalized.

PREP DAY	Saturday, August 24	Location
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CONFERENCE DAY 1	Sunday, August 25	Location
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Morning	Registration Set – Up / Final Checks	
11:00 am – 12:00 pm	<b>Pre-Conference Meeting (NYSCHSA Staff &amp; Hotel Staff)</b>	
12:00 pm	Registration Ready	NFCC Registration
3:00 – 6:00 pm	Registration Open / Welcome Attendees	Grand Foyer Convention Center
4:00 pm	Hotel Check-In Begins	Sheraton Hotel Lobby
6:30 – 8:00 pm	Cocktails <b>President’s Welcome Dinner</b>	Cataract Room & Patio NF Convention Center
6:30 – 9:30 pm	Open bar	Cataract Room & Patio Convention Center

CONFERENCE DAY 2	Monday, August 26	Location
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6:30 am	Staff Checks / Opening	
6:30 am – 8:30 am	<b>Breakfast Buffet</b>	Cataract Room Convention Center
7:00 am – 8:30 am	<b>Superintendents Posterboard Meeting</b>	Red Jacket
8:30 am – 9:45 am	Welcome opening session	Cascades II
9:45 am – 10:00 am	<b>Refreshment Break</b>	Grand Foyer Convention Center
10:15 am – 11:15 am	<b>CEC Session #1:</b>	Cascades II
11:15 am – 12:15 pm	Cookout lunch at Hickory Stick (Golfers Only)	Seneca Hickory Stick Golf Club
12:30 pm	Golf Tournament at <b>Seneca Hickory Stick</b> Shot Gun Start	Seneca Hickory Stick Golf Club
10:30 am – 4:00 pm	Activity for Conference Guests & Non-Golfers / Lunch at <b>Lockport Cruise &amp; Tour</b>	Self-drive/Carpool
6:00 pm	Dinner on your own	
9:00 pm – 11:00 pm	Night Cap Reception (Open Bar)	Cataract Room Convention Center

# NYSCHSA 2024 Summer Conference - MASTER EVENT SCRIPT

CONFERENCE DAY 3	Tuesday, August 27	Location
6:30 am	Staff Checks / Opening	
7:00 am – 11:00 am	<b>Registration Desk Open</b>	NFCC Registration
7:00 am – 9:00 am	<b>Buffet Breakfast</b>	Cataract Room Convention Center
7:30 am – 8:15 am	<b>ACEC Session</b>	Porter/DeVeaux
8:30 am – 9:30 am	<b>CEC Session #2: Local Road &amp; Street Safety Plans</b>	Cascades II
9:30 am – 10:30 am	<b>Superintendents Roundtable</b>	Porter/DeVeaux
10:30 am – 11:30 am	Travel to Buffalo Bills Stadium	Self-drive/Carpool
11:30 am – 12:30 pm	Lunch @ Buffalo Bills Stadium	Dunn Tire Club/Parking Lot 2/Gate 2
12:30 pm – 1:30 pm	<b>CEC Session #3A – Helping Highmark Stadium Stand for Over 50 Years</b>	Dunn Tire Club
1:30 pm – 3:30 pm	<b>Session #3B Technical Site Visit</b>	Buffalo Bills Stadium Tour
3:30 pm – 4:00 pm	Buffalo Bills Stadium Shopping	Buffalo Bills Stadium
4:00 pm – 5:00 pm	Travel back to Sheraton Niagara Falls	Self-drive/Carpool
6:30 pm – 7:30 pm	Banquet Cocktail Reception	Cataract Room & Patio
7:30 pm – 9:30 pm	<b>Summer Banquet</b>	Cataract Room & Patio

CONFERENCE DAY 4	Wednesday, August 28	Location
6:30 am	Staff Checks / Opening	
7:00 am – 11:00 am	<b>Registration Desk Open</b>	NFCC Registration
7:00 am – 9:00 am	<b>Buffet Breakfast</b>	Cataract Room Convention Center
7:30 am – 8:30 am	<b>TIC Meeting</b>	Cascades I
8:30 am – 9:30 am	<b>CEC Session #4</b>	Cascades II
9:30 am – 10:00 am	<b>Refreshment Break</b>	Grand Foyer
10:00 am – 12:00 pm	<b>Superintendents Business Meeting</b>	Cascades I
2:00 pm	Staff Pack-Up	